

# ACA Board of Directors Meeting Minutes

<b>Date:</b>	July 30, 2021	
<b>Time:</b>	Noon (central time)	
<b>Location:</b>	Zoom Meeting	
<b>Attendees:</b>	Frank X. Neuner, Jr. – President Brett G. Harrison – Vice-President Ashley Belleau - Secretary and Treasurer Bill Johnston – Past-President Denise Seastone Kraft	Linda Klein Joy Phillips Aurora Austriaco

## 1. Approval of Draft Minutes

The Board approved the draft Minutes of the June 16, 2021 Board Meeting.

## 2. President's Report

Frank Neuner addressed the following items:

- a. *Pam Bresnahan Scholarship* – Frank said there will be further discussion at the Board Meeting on August 7<sup>th</sup> about whether the ACA should establish a Scholarship in honor of the first female ACA President.
- b. *ABA Annual Meeting in Chicago* – Frank updated the Board about our face-to-face meeting in Chicago during the ABA Annual Meeting in Chicago in August and how we can recruit new members. The President's Reception and Dinner will be at the Sienna Tavern on Friday night. The Board meeting will be on Saturday morning at Aurora Austriaco's law firm. The Annual Meeting for all members will follow the Board Meeting.

An architectural tour has been planned for 10:45 a.m. Saturday, August 7<sup>th</sup> and then lunch for those who have registered.

The Scholarship Dinner will be held Sunday, August 8<sup>th</sup> at the Fairmont, with a \$4000 minimum.

## 3. Financial Report

Ashley Belleau reported that she has received no new membership dues checks and deposits since the June 16, 2021 Board meeting. She reported the ACA bank account has a balance of \$68,191.51 as of July 30, 2021.

#### 4. Committee Reports

##### *Membership Committee*

Brett Harrison reported the Committee is continuing to work on membership retention and he has recruited one of his partners. Brett will be providing an individual list of 3 members to each Board member to reach out to and encourage them to stay involved and pay their membership dues.

Discussion was had about sending out the membership dues invoice for the 2022 year. Denise suggested they be sent now. Frank said he would ask Michelle to send them next week. Aurora suggested in the future the invoices be automatically renewed if the member agrees and provides their credit card authorizations.

##### *Scholarship Committee*

Frank reported the winner of the *Stanley J. Cohn and James K. Dorsett III Scholarship*, Katherine Wong of University of North Dakota, and the winner of the *Lowell Jacobson Scholarship*, Alex Hahn of University of Wisconsin, are attending the Scholarship Dinner on Sunday, August 8<sup>th</sup> during the ABA House of Delegates Meeting in Chicago and will give a brief statement. Laura Graham, the 2020 winner, is also attending.

Ashley reported she will bring the Scholarship checks for each winner to the dinner.

##### *Sponsorship Committee*

Bill Johnston reported that the Committee met earlier this month. Bill encouraged Board members to suggest new sponsors for ACA.

##### *Lexis Nexis Scholarship*

Bill Johnston reported that Lexis Nexis is sending the second \$2500 payment for their \$5,000 2020-21 sponsorship. Ashley reported that Lexis Nexis should be wiring the funds into the ACA account shortly.

##### *Nominating Committee*

Bill Johnston reported that the election for Officer positions: President-Elect, Vice-President and Secretary-Treasurer; and vacancies in the Board from the Class of 2021, will take place at the Annual Meeting on August 6<sup>th</sup> which will immediately follow the Board meeting.

##### *Communication Committee*

Denise Kraft reported that she has been in contact with Kyle and Josh regarding the ACA website. She asked Ashley to send the remainder of the 2021 monthly minutes to her as she will be the point person going forward with the website operator. Her committee is looking at procedural protocols going forward as to putting information on the website.

Denise also discussed posting the Scholarship Winners on the website.

As to Stripe, Denise is looking at Membership Works and Word Press and Josh said a person should be trained on the use of Membership Works.

Denise asked to have a liaison to the membership committee to ensure we are streamlining access and improvement of membership benefits.

Denise suggested the ACA consider a webmaster for the future.

Denise plans to talk off-line with Ashley, Brett and Andrew about the website and how to improve its functionality.

**5. New Business**

None.

**6. Adjournment**

The Board Meeting was adjourned at 12:55 p.m. (central).

Respectfully submitted,

Ashley L. Belleau, ACA Secretary